



**SAFETY CENTER INCORPORATED**  
 111 S SPRING STREET | CLAREMONT, CA 91711  
 (909) 625-9650 | (909) 625-9652 FAX

# PROFESSIONAL SAFETY INSTITUTE 2010

## INSTRUCTOR SAFETY CERTIFICATE

*Gain the technical skills necessary to build dynamic & effective training programs & presentations with confidence & skill.*



### TRAINING PROGRAMS & PRESENTATIONS

**DATES:** February 23-25  
(3-day course)

**FEE:** \$690 per class  
Members  
\$825 per class  
Non-members

**TIME:** 8 am - 5 pm

#### LOCATION:

Safety Center Incorporated  
 111 S. Spring Street  
 Claremont, CA 91711

**Enhance Your  
 Knowledge  
 & Career!**

As a safety professional, you need to communicate the importance of safety, sometimes without the appropriate training and presentation skills. We know that this lack of effective communication skills can be the difference between life and death for your employees. Effective safety training will lead to a safer work environment. Katherine Abbott, an experienced communications trainer and coach, will teach you these skills in the *Conducting Training Programs and Presentations* course.

You will leave this 3-day training with the confidence and the skills to persuade your upper management; to convince your employees; to motivate your staff; and to train anyone what they need to know to keep themselves and everyone around them safe. You will have many opportunities to practice these skills individually and in a group during the training session.

You will learn how to:

- Design and organize a short talk and lesson plan
- Incorporate a style that commands attention and retention
- Prepare the training/speaking session
- Understand various learning styles
- Transfer knowledge clearly
- Use visual aids effectively
- Facilitate a group discussion
- Handle questions
- Develop ways to reinforce the learning
- Deal with class management issues.

Come join us and learn how to become a dynamic trainer and speaker!

**February 23-25**

*Class may be taken individually or as a series.*

## ENROLLMENT FORM



SAFETY CENTER INCORPORATED  
 111 S. SPRING STREET  
 CLAREMONT, CA 91711

(909) 625-9650  
 (909) 625-9652 FAX  
 JOAN@SAFETYCENTER.ORG



**FAX**



**E-MAIL**



**MAIL**



**PHONE**

NAME \_\_\_\_\_

EMPLOYER \_\_\_\_\_

POSITION \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

E-MAIL \_\_\_\_\_

Enclosed is my check for \$ \_\_\_\_\_  
 made payable to *Safety Center Incorporated*

**if applicable - please provide a**  
 Purchase Order #: \_\_\_\_\_

Charge to my: \_\_\_\_\_ VISA \_\_\_\_\_ MasterCard

Account #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Signature: \_\_\_\_\_

Ask about our other PSI Certificated courses - Core, Technical & Management!

**THANK YOU!**

12/3/09

**WWW.SAFETYCENTER.ORG**